



OFFICER REPORT TO LOCAL COMMITTEE (RUNNYMEDE)

LOCAL COMMITTEE FUNDING

18 JUNE 2012

KEY ISSUE

To set out the funding available for County Councillors' allocations for 2012/13, and to give consideration to the funding requests received.

SUMMARY

Surrey County Council's Local Committees receive funding to spend on locally determined purposes that help to promote social, economic or environmental well-being. This funding is known as Member Allocations.

For the financial year 2012/13, the County Council has allocated £12,615 revenue funding to each County Councillor and £35,000 capital funding to each Local Committee.

This report firstly presents a summary of the projects that the Local Committee's member allocations funded in 2011/12. It then identifies and makes recommendations on bids received for funding that have been sponsored by at least one County councillor. It also recommends delegation of community safety funding to the Community Partnerships Manager for the Safer Runnymede partnership.

OFFICER RECOMMENDATIONS

The Local Committee (Runnymede) is asked to:

- (i) Note the summary of the Local Committee's expenditure in 2011/12 detailed in paragraph 2.
- (ii) Agree that each local member has an allocation of £12,615 revenue and £5,883 capital to fund projects within the local area in 2012/13.
- (iii) Agree the items presented for funding from the Local Committee's 2012/13 **revenue** and **capital** funding as set out in paragraph 3 (3.2 to 3.15) of this report.

- (iv) Note the expenditure approved since the last Committee by the Community Partnerships Manager and the Community Partnerships Team Leader under delegated powers, as set out in paragraph 4.
- (v) Agree that the community safety budget of £3,160 delegated to the Local Committee be transferred to the Safer Runnymede community safety partnership, and that the Community Partnership Manager authorize its expenditure in accordance with the Local Committee's decision, as detailed in paragraph 5.

1 INTRODUCTION AND BACKGROUND

- 1.1 The County Council's Constitution sets out the overall Financial Framework for managing the Local Committee's delegated budgets. The underlying principle being that Members Allocations should be spent on local projects to promote the social, environmental and economic well-being of the area, as required by the Local Government Act 2000.
- 1.2 Members of the Local Committee (Runnymede) have traditionally agreed to split both the revenue and capital funding equally amongst the members of the Committee.
- 1.3 In addition, the Committee agreed to delegate authority to the Community Partnerships Manager & Community Partnership Team Leader (West Surrey) to approve budget applications (and refunds) up to and including £1,000, subject to these being reported to the Committee at the following meeting. The Council's Constitution also allows for the Community Partnership Manager to approve funding for the purchase of grit bins upon a request from a County Councillor.
- 1.4 In allocating funds, Members are asked to have regard to Surrey County Council's Corporate Strategy 2010-14 Making A Difference that highlights five themes which make Surrey special and which it seeks to maintain:
 - A safe place to live;
 - A high standard of education;
 - A beautiful environment;
 - A vibrant economy;
 - A healthy population.
- 1.5 Member Allocation funding is made to organisations on a one-off basis, so that there should be no expectation of future funding for the same or similar purpose. It may not be used to benefit individuals, or to fund schools for direct delivery of the National Curriculum, or to support a political party.

2. ANALYSIS OF 2011/12 LOCAL COMMITTEE FUNDING

- 2.1 In 2011/12, the County Council allocated **£8,410** revenue funding per County Councillor and £35,000 capital funding to the Local Committee in (Runnymede).
- 2.2 The analysis of projects funded by County Councillors (attached at Annexes 1 & 2) shows that the majority of the Committee's budget went to external organisations predominantly for community development. These projects were wide ranging and included supporting the establishment of the Grassroots project, equipment for sports clubs and development of local facilities. Five county council services have benefited from member

funding in this financial year with Surrey Highways Service receiving over £10,000 of funding for projects such as Vehicle Activated Signs and other speed signage.

3. BIDS SUBMITTED FOR APPROVAL – REVENUE/CAPITAL FUNDING

3.1 The proposals for revenue and capital funding for consideration and decision at this Committee are set out below.

3.2 Royal Holloway – Volunteering Week 2012 (Marisa Heath)

Project Cost £2,500
 Amount Requested £500 (Revenue) £821 (Capital)
 Project Description: Funding to resource several requested projects in the local community as part of a focused volunteering week for young people. Capital funding towards grow your own vegetable patch gardening tools (Englefield Green Youth Club) and garden fencing, gate, posts (Manorcroft Nursery).

3.3 Play Lawn at All Saints Church, New Haw (Mary Angell)

Project Cost £3,075.79
 Amount Requested £3,076 (Capital)
 Project Description: An artificial grass lawn will be purchased and installed on the children's play area to prevent the area from becoming muddy, slippery and dangerous.

3.4 Stroude Road – 2nd Vehicle Activated Sign (Yvonna Lay)

Project Cost £4,000
 Amount Requested £4,000 (Capital)
 Project Description: A vehicle activated sign will be installed just South of the junction with Clockhouse Lane West (Stroude Road, Egham) for Southbound vehicles.

3.5 Rotary Club of Chertsey – Black Cherry Fair Road Closure (Chris Norman)

Project Cost £5,000
 Amount Requested £1,650 (Revenue)
 Project Description: Funding towards the road closure to facilitate the street procession including preparatory warning signs and on the day/advance notices.

3.6 The Haven Children's Centre – Automatic Doors (Marisa Heath)

Project Cost £4,356.08
 Amount Requested £4,356 (Capital)
 Project Description: Funding towards the entrance doors being made automatic to allow disabled and pushchair access.

3.7 CAMHS Service – CYA Awards 2012 (Trophies £500 - Yvonna Lay, Magician £300 - Mel Few, Photography £200 - Chris Norman)

Project Cost £4,391.88
 Amount Requested £1,000 (Revenue)
 Project Description: The CYA Awards 2012 were for 135 young people nominated by CAMHS in recognition of the hard work and achievements of young people using the CAMHS service, many of whom are lacking in confidence, etc. NB This is funded retrospectively.

3.8 Heritage Street Lighting – London Street, South Chertsey 2012 (Chris Norman)

Project Cost £12,110
 Amount Requested £3,013 (Revenue) £2,333 (Capital)
 Project Description: Replacement Heritage street lighting along London Street, South Chertsey.

3.9 Talking Newspapers for the Blind – Digital Conversion

Project Cost £1,414
 Amount Requested £1,414 (Capital) - £236 per County Councillor
 Project Description: Conversion of tapes onto digital memory sticks of Runnymede/Elmbridge Talking Newspaper.

3.10 Looked After Children Bursary

Project Cost £40,000
 Amount Requested £3,000 (Revenue) - £500 per County Councillor
 Project Description: A fund to support recognition and celebration of the achievements of Looked After Children.

3.11 Addlestone Youth Centre – 2 Weekend Residential Trips (John Furey)

Project Cost £3,000
 Amount Requested £2,000 (Revenue)
 Project Description: Funding towards accommodation, food and transport for two groups of different young participating on a weekend residential trip. The weekends will give young people the opportunity to take part in a range of exciting and challenging activities in an environment away from home.

3.12 Egham Diamond Jubilee Fireworks (Marisa Heath & Yvonna Lay)

Project Cost £6,500
 Amount Requested £3,000 (Revenue) £1,500 - 2 County Councillors
 Project Description: A fireworks display with live music beforehand to

take place on Strodes College playing fields.
NB this is funded retrospectively – bid received before the event took place.

3.13 **Grassroots Project – Timber Access Ramps for Disabled Entrance (John Furey)**

Project Cost £23,145
 Amount Requested £2,000 (Revenue) £3,000 (Capital)
 Project Description: Installation of timber access ramps for a disabled entrance.

3.14 **Rotary Club – Black Cherry Fair Portable WC's (John Furey)**

Project Cost £1,110
 Amount Requested £1,050 (Revenue)
 Project Description: Funding towards the hire of portable WC's at the Black Cherry Fair 2012.

3.15 **Surrey Arts – Runway Project Workshops (Marisa Heath, Yvonna Lay & Chris Norman)**

Project Cost £6,800
 Amount Requested £1,700 (Revenue) - £567 each 3 County Councillors
 Project Description: This project celebrates Runnymede's history through capturing memories and creative activities. It is a partnership project between Surrey Arts and the National Trust. Workshops involving sharing history, memories and the creation of sculptures will take place in: St Jude's Primary School, Manor Farm Day Centre, Grove Court Sheltered housing, White Lodge Centre for adults with disabilities, Royal Holloway College, The Village Centre, Runnymede Gallery and Chertsey Museum.

4. **DELEGATED AUTHORITY APPROVED BIDS**

4.1 The Community Partnerships Manager or Community Partnerships Team Leader (West Surrey) have approved the following bids under delegated authority since the last committee meeting:

From the 2011/12 Local Committee budget:

4.2 **Grit Bins at Middle Hill & Spring Rise, Egham (Marisa Heath)**

Project Cost £2,000
 Amount Requested £357 (Capital)
 Project Description: Supply of 2 Grit Bins at Middle Hill & Spring Rise, Egham. The remainder of the funding to come from the Community Pride Fund.

- 4.3 Surrey Youth Support – Construction Skills PPE Equipment (Marisa Heath)**
 Project Cost £1,000
 Amount Requested £440 (Capital)
 Project Description: Funding towards this project for NEET (not in education, employment or training) young people working with them to pass their CSCS Health & Safety Test. The project pays for their test, their card, all their PPE equipment and also supports them into employment within the labouring industry.
- 4.4 Runnymede Borough Council – Decorative Planters St Jude’s Road, Englefield Green (Marisa Heath)**
 Project Cost £200
 Amount Requested £200 (Capital)
 Project Description: Supply of decorative planters at St. Jude’s Road, Englefield Green.
- 4.5 Englefield Green Village Residents Association (EGVRA) - Christmas Lights (Marisa Heath)**
 Project Cost £438
 Amount Requested £438 (Capital)
 Project Description: Purchase of Christmas lighting.
- 4.6 Heritage Street Lighting – London Street, South Chertsey (John Furey)**
 Project Cost £12,110
 Amount Requested £1,000 (Revenue)
 Project Description: Replacement Heritage street lighting along London Street, South Chertsey. NB: Part of £1,320 funding returned to Mr John Furey from Crouch Oak Tree Project, Addlestone that didn’t go ahead.
- 4.7 Grassroots Project – Preparation for Raised Vegetable Beds (John Furey)**
 Project Cost £23,145
 Amount Requested £320 (Revenue)
 Project Description: Preparation works for raised vegetable beds. Part of £1,320 funding returned from Crouch Oak Tree Project, Addlestone that didn’t go ahead.
- 4.8 Egham Residents Association – Christmas Light Hooks to replacement Street Lighting in Egham High Street (Marisa Heath)**
 Project Cost £2,384.84
 Amount Requested £1,000 (Capital)
 Project Description: Funding towards the installation of sockets on lampposts on Egham High Street. Skanska to fit sockets as part of their scheduled upgrade.

4.9 Village Centre//The Besom Project/Impact Youth Club in consultation with Runnymede Borough Council - Refurbishment of Kitchen at the British Legion, Forest Estate, Englefield Green (Marisa Heath)

Project Cost £1,000
 Amount Requested £748 (Capital)
 Project Description: Funding towards a cooker and fridge/freezer for the kitchen refurbishment at the British Legion, Forest Estate, Englefield Green.

4.10 Lyne Village Hall Jubilee Fete (Mel Few)

Project Cost £2,210
 Amount Requested £600 (Revenue)
 Project Description: Funding towards go cart hire and printing costs associated with the Lyne Village Diamond Jubilee Fete.

4.11 Ottershaw Community Partnership CIC – May Fair 2012 (Mel Few)

Project Cost £2,500
 Amount Requested £800 (Revenue)
 Project Description: Funding towards the hire of field, bouncy castle and Radio Wey equipment for the Ottershaw May Fair.

4.12 Rotary Club of Chertsey Black Cherry Fair – Hire of PA Equipment (Chris Norman)

Project Cost £16,000
 Amount Requested £400 (Revenue)
 Project Description: Hire of PA equipment for Black Cherry Fair 2012.

4.13 Chertsey Bowling Club – Outdoor Canopy (Chris Norman)

Project Cost £6,684
 Amount Requested £1,000 (Capital)
 Project Description: Funding towards the purchase of an outside canopy at Chertsey Bowling Club.

4.14 Virginia Water Community Association – Carnival Capers 2012 (Mel Few)

Project Cost £1,450
 Amount Requested £800 (Revenue)
 Project Description: Funding for the supply of the Farmers' corner and the Circle Skills Workshop.

4.15 Runnymede Art Society – Painting Trip Lunches (Marisa Heath)

Project Cost £250
 Amount Requested £250 (Revenue)
 Project Description: Painting trip lunches for adults with special needs on 2 separate occasions at the Village Centre, Englefield Green.

- 4.16 Stroude Residents Association – Diamond Jubilee Street Party (Mel Few)**
 Project Cost £1,329
 Amount Requested £600 (Revenue)
 Project Description: Funding towards Jubilee memorabilia, tableware, awards for children and the provision of mobile WC's.
- 4.17 Stroude Residents Association – Replacement Bench (Mel Few)**
 Project Cost £450
 Amount Requested £450 (Capital)
 Project Description: Funding for a replacement community bench at the junction of the Lane and Stroude Roads.
- 4.18 CAMHS – CYA Awards 2012 – Food, Refreshments & Venue Hire (Marisa Heath & Mary Angell)**
 Project Cost £4,391.88
 Amount Requested £1,000 (Revenue) £500 each 2 County Councillors
 Project Description: Funding for the venue hire, food and refreshments for the CAMHS CYA Awards 2012.
- 4.19 The Egham Museum – Restoration of 3 Nineteenth Century Oil Paintings (Marisa Heath)**
 Project Cost £800
 Amount Requested £750 (Revenue)
 Project Description: Funding towards the restoration of three nineteenth century oil paintings of the Thames at Runnymede and Virginia Water which are exhibited at The Egham Museum.
- 4.20 Methodist Church (SE District) – Holiday for 2 Disadvantaged Runnymede Children (Mary Angell)**
 Project Cost £11,000
 Amount Requested £1,000 (Revenue)
 Project Description: This project provides a one week residential holiday at an organised Activity Centre for approximately 24 children in years 5 or 6.
- 4.21 St Paul's Primary School Concert – Past & Present Pupils (John Furey)**
 Project Cost £2,000
 Amount Requested £500 (Revenue)
 Project Description: Funding towards stage, lighting and sound for a celebration event to be attended by current and former pupils at St Paul's Primary School.

4.22 Lyne Hall Building Survey (Mel Few)

Project Cost £650
 Amount Requested £500 (Revenue)
 Project Description: Funding towards a building survey to highlight essential works and maintenance for building.

4.23 Jubilee Children's Party New Haw Library (Mary Angell) (Mel Few)

Project Cost £500
 Amount Requested £300 (Revenue)
 Project Description: Funding towards food, prizes and face painting at the Jubilee Children's Party.

4.24 Jubilee Party – Wren Crescent/Herondale (John Furey)

Project Cost £1,000
 Amount Requested £200 (Revenue)
 Project Description: Funding towards food, decorations, facepaints, prizes and art materials at the Jubilee Party.

4.25 Surrey Youth Services & YMCA Woking – Diamond Jubilee Picnic in the Park (Chris Norman)

Project Cost £200
 Amount Requested £200 (Revenue)
 Project Description: Funding towards the organisation of a picnic in the park, catering and tidy up of the area afterwards.

5. COMMUNITY SAFETY FUNDING

5.1 The County Council has in the past made available to Local Committees the sum of £14,500 per borough/district for use in conjunction with the Community Safety Partnerships, of which £12,000 was ring-fenced for outreach with those affected by domestic abuse and the Local Committee was asked to allocate the remainder of the funding for community safety work. As part of the centralised approach to these services, the domestic abuse outreach is being funded centrally for allocation by the Community Safety Unit. This year, the Local Committee has a delegated budget of £3,160 for general community safety purposes which it has, in the past, been allocated to the Safer Runnymede community safety partnership as its contribution towards the projects and activities referred to in the relevant report.

5.2 The Committee is asked to confirm that it wishes to transfer its budget of £3,160 to the Safer Runnymede community safety partnership and to delegate authority to the Community Partnership Manager to oversee the expenditure of this budget.

6. OPTIONS

6.1 The Local Committee may choose to approve all, part or none of the funding proposals under discussion in this report.

7. CONSULTATIONS

- 7.1 In relation to new bids, consultation, where appropriate, may have been undertaken by the organisation receiving the funding, the local Member of the Community Partnerships Team as required.
- 7.2 The appropriate Surrey County Council services and partner agencies are consulted when bids are submitted, as required.

8. FINANCIAL AND VALUE FOR MONEY IMPLICATIONS

- 8.1 Each project detailed in this report has completed a standard application form giving details of timescales, purpose and other funding applications made. The County Councillor proposing each project has assessed its merits prior to the project's inclusion as a proposal for decision by the Committee.
All bids are also scrutinised to ensure that they comply with the Council's Financial Framework and represent value for money.
- 8.2 There are sufficient monies to fund all of the proposals contained within this report. If the above recommendations are approved the remaining are set out in the Chart in the Local Committee's financial position statement attached at **Annex 3**.
- 8.3 Please note these figures will not include any applications submitted for approval after the deadline for this report or that are currently pending approval under delegated authority. They also do not include any funding that is in the process of being returned to the Local Committee.

9. EQUALITIES AND COMMUNITY SAFETY IMPLICATIONS

- 9.1 The allocation of the Committee's budgets is intended to enhance the wellbeing of residents and make the best possible use of the funds. Funding is available to all residents, community groups or organisations based in, or serving, the area. The success of the bid depends entirely upon its ability to meet the agreed criteria, which is flexible.
- 9.2 The Local Committee funding can be allocated to projects that benefit a diverse range of community safety needs.

10. CONCLUSION AND RECOMMENDATIONS

- 10.1 The spending proposals put forward for this meeting have been assessed against the County standards for appropriateness and value for money within the agreed Financial Framework and the local agreed criteria, which is available from the Community Partnerships Team.
- 10.2 The Local Committee is asked to consider the items submitted for funding

from the 2011/12 Local Committee delegated budgets as detailed in the report.

11. REASONS FOR RECOMMENDATIONS

11.1 The Committee is being asked to decide on these bids so that the Community Partnerships Team can process the bids in line with the wishes of the Committee.

12. WHAT HAPPENS NEXT

12.1 If approved by the Local Committee, organisations will be approached to sign funding agreements for their projects based on the bids submitted.

12.2 Any changes to an approved bid will be discussed with the local Members and the Chairman, and if the changes are considered to be significant, an amended bid will be brought back to the Committee for approval. In all other circumstances, the Community Partnerships Team will process the payments as soon as possible once the signed agreement has been received.

12.3 Within 6 months of receipt, all successful applicants will be contacted for details of how the funding was spent and will be asked to supply evidence.

12.4 A breakdown of the expenditure for the year will be brought to the first meeting of the next municipal year.

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Background Papers:

- SCC Constitution: Financial Framework
- Local Committee Protocol
- Criteria and Guidance for Members Allocations
- Local Committee Funding Bids